

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**

**PUDA BHAWAN, SECTOR 62, SAS NAGAR**

**(Admn Branch)**

**OFFICE ORDER**

In exercise of powers conferred vide Sr. No.32 Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of Powers) Regulation 1997, issued vide Endst No: PUDA-Admn-EA4/97/25812-885 dated 10-11-97 and amended from time to time I, Som Parkash, IAS Chief Administrator, PUDA, Mohali hereby incorporate and amend the delegation of powers as shown at Sr. No. 30 (b) Section 1-A (General) and Sr. No. 5(b) and 26 of Section 1-B (General) of these regulations as under:-

**SECTION 1-A (GENERAL)**

<b>Sr. No.</b>	<b>Nature of Power</b>	<b>Authority or officer to whom powers delegated</b>	<b>Extent of powers delegated</b>
30 (b)	To counter sign the forms submitted by employees for allotment of CPF number.	ADO (Admn)	Full powers

**SECTION 1-B (GENERAL)**

<b>Sr. No.</b>	<b>Nature of Power</b>	<b>Authority or officer to whom powers delegated</b>	<b>Extent of powers delegated</b>	<b>Remarks</b>
5 (b)	For allowing the facility of telephones at the residences of officer/ official of PUDA as per requirement and with proper justification and keeping in view the nature of duties of the officers/ officials.	CA	Full powers	This issue with the approval of Authority vide agenda item No. 34.13
26.	To sanction the writing off finally of the un-recoverable value of stores of the Authority's money lost by fraud or negligence of individuals or due to any other cause.	Committee consisting of CA,ACA(F&A) & Technical Advisor.	Full powers	

Dated, Mohali  
12<sup>th</sup> October 2006

Som Parkash, IAS  
Chief Administrator.

Endst No:PUDA-Admn-EA4/2006/ 581-620

Dated: 12-01-07

A copy of the above is forwarded to all the heads of the offices/ branches PUDA for information and necessary action.

Sd/-  
Superintendent (Admn),  
For Chief Administrator

**ਪੰਜਾਬ ਸ਼ਹਿਰੀ ਯੋਜਨਾਬੰਦੀ ਅਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ**  
**ਸੈਕਟਰ-62, ਐਸ.ਏ.ਐਸ. ਨਗਰ , 160062**  
**(ਅਮਲਾ ਸ਼ਾਖਾ)**

**ਸੋਧ ਪੱਤਰ**

ਇਸ ਦਫਤਰ ਦੇ ਪੱਤਰ ਪਿਠ-ਅੰਕਣ ਨੰ: ਪੁੱਡਾ-ਪ੍ਰ-ਅਸ-4/2006/24856-955 ਮਿਤੀ 7-11-2006 ਰਾਂਗੀ ਜਾਰੀ ਕੀਤੀ ਪੰਜਾਬ ਯੋਜਨਾਬੰਦੀ ਅਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ (ਡੈਲੀਗੇਸ਼ਨ ਆਫ ਪਾਵਰਜ਼) ਰੈਗੂਲੇਸ਼ਨ 1997 ਦੀ ਲੜੀ 17 ਅਤੇ 31-A ਸੈਕਸ਼ਨ 1-ਬੀ (General) ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਸੋਧ

ਕੀਤੇ ਜਾਂਦੇ ਹਨ:-

**SECTION -1-B (GENERAL)**

Sr. No	Nature of power	Authoity or officer to whom powers delegated	Extent of powers delegated
17	To incur expeditue on intertainment in the interest of the Authority's business activities	(i) VC	Upto Rs 5,000/- per month
		(i-a)Co Chairman	Upto Rs. 4500/- per month
		(iii) CA	Full Powers
		(iv) ACA (Field)	Upto Rs, 3,000/- per month
		(v) Chief Engineer	Upto Rs. 2,000/- per month
		(Vi) ACA(HQ)	Upto Rs 10,000/- per month
		(Vii) GM (Proj)	Upto Rs 3,000/- Per month
		(viii) Head of Office	Upto Rs 500/- per month
		(ix) General Manager	Upto Rs 500/- per month
		(x)SE	Upto Rs 500/- per month
		(xi) CAO	Upto Rs. 400/- Per month
		(xii) Dy. Controller(F&A)	Upto Rs. 200/- per month
		(xiii) Distt.Town Planner	Upto Rs. 200/- per month
		(xiv) Sr.Town Planner	Upto Rs. 500/- per month
		(xv) Ad .o	Upto Rs. 200/- per month
		(xvi) Sr.Architect.	Upto Rs. 500/- per month
		(xvii) DD(PR)	Upto Rs. 1000/-
		(xviii)DE	Upto Rs. 200/- per month
		(xix) SDE(M)	Upto Rs. 500/- per month
		(xx) AEO	Upto Rs. 200/- per month
		(xxi) DD(IT/C)	Upto Rs.200/- Per month
		(xxii) AGM	Upto Rs. 200/- per month
31(A)	To issue certificate of reseidence proof to the official /officer of PUDA.	1.ACA(HQ) 2.ACA(T/E) 3. ACA(Field)	1.Full Powers for HQs ministerial staff 2. Full Powers HQs technical staff. 3. Full Powers for employees under the control.

ਮਿਤੀ, ਮੋਹਾਲੀ  
9-1-2007

ਵਿਕਾਸ ਗਰਗ, ਆਈ.ਏ.ਐਸ.  
ਵਧੀਕ ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ (ਮੁ:ਦ)

ਪਿਠ-ਅੰਕਣ ਨੰ: ਪੁੱਡਾ-ਪ੍ਰ-ਅਸ-4/2007/1898-1969

ਮਿਤੀ:25.1.2007

ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਸਮੂਹ ਬਰਾਂਚਾਂ ਦੇ ਮੁੱਖੀਆਂ ਨੂੰ ਸੂਚਨਾਂ ਅਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

ਸਹੀ/-

ਸੁਪਰਡੈਂਟ(ਅਮਲਾ)

ਵਾ:ਵਧੀਕ ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ(ਮੁ:ਦ)

ਸੀ ਸੀਸਕੱਤਰ / ਵਾਇਸ ਚੈਅਰਮੈਨ, ਪੁੱਡਾ, ਮੋਹਾਲੀ ।

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**  
PUDA BHAWAN, SECTOR 62, SAS NAGAR  
(ADMN BRANCH)

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**OFFICE ORDER**

Additional Chief Administrator (T/E), PUDA in addition to her duty will also exercise the powers of Chief Engineer, PUDA, Sr.No. 1,2,18,21,24,31-B, 33, 37,38, 43 Section-1 A (General), & 23 Section 1-B (General), of the Punjab Urban Planning and Development Authority (Delegation of Powers) Regulations, 1997, issued vide Endst No PUDA-ADMN-EA-4-1997/ 25812-885 dated 10-11-1997, further amended to time to time, with regard to service matters of Work Charged establishment till such time a Chief Engineer, PUDA is joined.

This issues in exercise of power conferred under serial no 32, Section-II, Works of Punjab Urban Planning and Development Authority (Delegation of Power)Regulation-1997.

Dated, Mohali  
13-03-2007

Viswajeet Khanna, IAS  
Chief Administrator.

Endst No: PUDA-Admn/EA-1/2007/ 5161-5220

Dated: 13-3-07

A copy is forwarded to all the Heads of Branches PUDA, for information & necessary action.

Sd/-  
Superintendent (Admn),  
For Chief Administrator

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**  
PUDA BHAWAN, SECTOR 62, SAS NAGAR  
(ADMN BRANCH)

---

**OFFICE ORDER**

In exercise of powers conferred vide Sr. No. 31 of Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of powers) Regulations 1997, issued vide Endst No: PUDA-Admn-EA-4-97 / 25812-885 dated 10-11-1997 and amended from time to time I, Som Parkash, IAS, Chief Administrator PUDA, Mohali, hereby amend the delegation of powers as shown at Sr.No. 30 Section 1-A (General)of these Regulations as under:-

**SECTION 1-A (General)**

<b>Sr. No.</b>	<b>Name of power</b>	<b>Authority or officer to whom powers delegated</b>	<b>Extent of powers delegated</b>
<b>30.</b>	To sanction advance out of the Contributory Provident Fund.	ACA(F&A)	Full powers.

Dated, Mohali  
30<sup>th</sup> April, 2007

Som Parkash, IAS  
Chief Administrator.

Endst No: PUDA-Admn/EA-1/2007/ 11053-110

Dated: 24-5-07

A copy of the above is forwarded to all heads of offices/ branches, PUDA, for information and necessary action.

Sd/-  
Superintendent (Admn),  
For Chief Administrator

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**  
PUDA BHAWAN, SECTOR 62, SAS NAGAR  
(ADMN BRANCH)

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**OFFICE ORDER**

In the office order issued vide Endst. No. PUDA-Admn-EA-4/ 2007/ 1898-1969 dated 25-1-2007, w.r.t (Delegation of Powers), Regulation 1997 at Sr. No. 17, which deals with "incurring expenditure on entertainment in the interest of the Authority's business activities", following may be reas as under:-

- |      |                                      |                              |
|------|--------------------------------------|------------------------------|
| vi.  | Additional Chief Administrator(H.Q)- | Upto Rs. 10,000/- at a time. |
| vii. | Deputy Director (PR)                 | Upto Rs. 1000/- per month.   |

Dated, Mohali  
12-7-2007

Som Parkash, IAS  
Chief Administrator.

Endst No: PUDA-Admn/EA-1/2007/ 15930-32

Dated: 23-7-07

A copy of the above is forwarded to the following for information & necessary action:-

1. Chief Accounts Officer, PUDA, Mohali.
2. Deputy Director (PR), PUDA, Mohali.
3. PA/ ACA(HQ), PUDA, Mohali.

Sd/-  
Superintendent (Admn),  
For Chief Administrator

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**  
PUDA BHAWAN, SECTOR 62, SAS NAGAR  
(ADMN BRANCH)

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**OFFICE ORDER**

In exercise of powers conferred vide Sr. No. 32 of Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of powers) Regulations 1997, issued vide Endst No: PUDA-Admn-EA-4-97 / 25812-885 dated 10-11-1997 and amended from time to time I, Som Parkash, IAS, Chief Administrator PUDA, Mohali, hereby order to incorporate as under at Sr. No. 17 in the above said Regulation with immediate effect: -

**SECTION 1-B (General)**

<b>Sr. No.</b>	<b>Name of power</b>	<b>Authority or officer to whom powers delegated</b>	<b>Extent of powers delegated</b>
<b>17</b>	To incur expenditure on entertainment in the interest of the Authority's business activities.	SR. Law Officer (HQ)	Upto Rs. 500/- P.M.

Dated, Mohali  
02<sup>nd</sup> August 2007

Som Parkash, IAS  
Chief Administrator.

Endst No: PUDA-Admn/EA-1/2007/17319-20

Dated:9.8.07

A copy of the above is forwarded to the following for information & necessary action:-

1. Chief Accounts Officer, PUDA, Mohali.
2. Sr. Law Officer (HQ), PUDA, Mohali.

Sd/-  
Superintendent (Admn),  
For Chief Administrator

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**  
PUDA BHAWAN, SECTOR 62, SAS NAGAR  
(ADMN BRANCH)

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**OFFICE ORDER**

In exercise of powers conferred vide Sr. No. 32 of Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of powers) Regulations 1997, issued vide Endst No: PUDA-Admn-EA-4-97 / 25812-885 dated 10-11-1997 and amended from time to time I, Som Parkash, IAS, Chief Administrator PUDA, Mohali, hereby order to incorporate as under at Sr. No. 17 in the above said Regulation with immediate effect: -

**SECTION 1-B (General)**

<b>Sr. No.</b>	<b>Name of power</b>	<b>Authority or officer to whom powers delegated</b>	<b>Extent of powers delegated</b>
<b>17</b>	To incur expenditure on entertainment in the interest of the Authority's business activities.	Director (Quality Control)	Upto Rs. 500/- P.M.

Dated, Mohali  
9-10-2007

Som Parkash, IAS  
Chief Administrator.

Endst No: PUDA-Admn/EA-1/2007/22958-59

Dated: 16.10.2007

A copy of the above is forwarded to the following for information & necessary action:-

1. Chief Accounts Officer, PUDA, Mohali.
2. Director (Quality Control), PUDA, Mohali.

Sd/-  
Superintendent (Admn),  
For Chief Administrator

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**  
PUDA BHAWAN, SECTOR 62, SAS NAGAR  
(ADMN BRANCH)

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**OFFICE ORDER**

In exercise of powers conferred vide Sr. No. 32 of Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of powers) Regulations 1997, issued vide Endst No: PUDA-Admn-EA-4-97 / 25812-885 dated 10-11-1997 and amended from time to time I, Som Parkash, IAS, Chief Administrator PUDA, Mohali, hereby order to incorporate as under at Sr. No. and 35 in the above said Regulation with immediate effect: -

**SECTION 1-A (General)**

<b>Sr. No.</b>	<b>Name of power</b>	<b>Authority or officer to whom powers delegated</b>	<b>Extent of powers delegated</b>
31	Issue of No Objection Certificate and Identity Certificate for obtaining Passport	i) CA ACA (HQ) ACA (T/E)	Full powers for ACAs, CE and GM. Full powers for all ministerial including Group D employees except ACAs, CE, GM. Full powers for Technical staff except CE.
35	Grant of proficiency/ selection grade and senior scale / placement in higher scale and grant of Class II status to JE under ACP scheme.	iv) CE	Full powers for work-charged employees.

**Dated, Mohali**  
**02-11-2007**

**Som Parkash, IAS**  
**Chief Administrator.**

**Endst No: PUDA-Admn-EA1/2007/24697-725 Dated: 12-11-07**

A copy of the above is forwarded to all heads of the offices, PUDA for information.

Sd/-

**Superintendent (Admn),**  
**For Chief Administrator**

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**

PUDA BHAWAN, SECTOR 62, SAS NAGAR

(ADMN BRANCH)

**OFFICE ORDER**

In exercise of powers conferred vide Sr. No. 32 of Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of powers) Regulations 1997, issued vide Endst No: PUDA-Admn-EA-4-97 / 25812-885 dated 10-11-1997 and amended from time to time I, Som Parkash, IAS, Chief Administrator PUDA, Mohali, hereby amend the delegation of powers as shown at Sr. No. 3(ii) and 4(i) of Section II (Works) of these Regulation as under:-

**SECTION II (Works)**

<b>Sr No</b>	<b>Name of power</b>	<b>Authority or officer to whom powers delegated</b>	<b>Extent of powers delegated</b>
3.	To accept tenders for execution of works	ii) Committee consisting of CA,CE,ACA (F&A), ACA (Proj.), SE (HQ) & CAO	iii) Works above Rs. 50 lacs subject to approval of Chairman in case of single tender other than the lowest.

**HIGHER PURCHASE COMMITTEE**

4.	To purchase stores for sanctioned works	(i) (a) Committee consisting of C.A. (b) ACA(F&A), and (c) CE (d) ACA(Policy) (e) SE (HQ) (f) CAO	Full powers
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**Dated, Mohali  
21-12-2007**

**Som Parkash, IAS  
Chief Administrator.**

**Endst No:PUDA-Admn-EA-1/ 2007/27835-75 Dated: 31-12-07**

A copy of the above is forwarded to the following for information and necessary action:-

1. All Heads of the offices, PUDA.
2. Incharge (RTI)-cum-Admn Officer (Projects),PUDA for getting it's updating in the manual.

Sd/-

**Superintendent (Admn),  
For Chief Administrator**

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**  
PUDA BHAWAN, SECTOR 62, SAS NAGAR  
(ADMN BRANCH)

---

**OFFICE ORDER**

In exercise of powers conferred vide Sr. No. 31 of Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of powers) Regulations 1997, issued vide Endst No: PUDA-Admn-EA-4-97 / 25812-885 dated 10-11-1997 and amended from time to time I, Som Parkash, IAS, Chief Administrator PUDA, Mohali, hereby amend the delegation of powers as shown at Sr.No. 1 (a) of Section –II (Works) as under:-

**SECTION II (Works)**

<b>Sr. No.</b>	<b>Name of power</b>	<b>Authority or officer to whom powers delegated</b>	<b>Extent of powers delegated</b>
<b>1.</b>	To accord administrative approval to proposal for works.  (a) For original works at Projects.	CA ACAs(Field)	Full powers Upto Rs. 25.00 lacs.

Dated, Mohali  
January 21, 2008

Som Parkash, IAS  
Chief Administrator.

Endst No: PUDA-Admn/EA-1/2008/1846-95

Dated: 28-1-08

A copy of the above is forwarded to the following for information & necessary action:-

1. All Heads of offices/ Branches, PUDA.
2. Incharge (RTI)-cum-Admn.Officer(Projects),PUDA for updating.

Sd/-  
Superintendent (Admn),  
For Chief Administrator

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**  
PUDA BHAWAN, SECTOR 62, SAS NAGAR  
(ADMN BRANCH)

---

**OFFICE ORDER**

In exercise of powers conferred vide Sr. No. 32 of Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of powers) Regulations 1997, issued vide Endst No: PUDA-Admn-EA-4-97 / 25813-885 dated 10-11-1997 and amended from time to time I, Som Parkash, IAS, Chief Administrator PUDA, Mohali, hereby amend the delegation of powers as shown at Sr.No. 5 at Section –II (Works) as under:-

**SECTION II (Works)**

<b>Sr. No.</b>	<b>Name of power</b>	<b>Authority or officer to whom powers delegated</b>	<b>Extent of powers delegated</b>
<b>5.</b>	To accord sanction to non-scheduled or extra items.	1. Chief Engineer 2. S.E.	Full powers Upto Rs. 25.00 lacs subject to maximum of 10% of contract value, whichever is less.

Dated, Mohali  
03-09-2008

Som Parkash, IAS  
Chief Administrator.

Endst No: PUDA-Admn/EA-1/2008/20532-72

Dated: 10-9-08

A copy of the above is forwarded to the following for information & further necessary action please:-

1. All Heads of offices/ Branches, PUDA.
2. Incharge (RTI)-cum-Admn.Officer(Projects),PUDA for updating.

Sd/-  
Superintendent (Admn),  
For Chief Administrator

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**  
PUDA BHAWAN, SECTOR 62, SAS NAGAR  
(ADMN BRANCH)

---

**OFFICE ORDER**

In exercise of powers conferred vide Sr. No. 32 of Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of powers) Regulations 1997, issued vide Endst No: PUDA-Admn-EA-4-97 / 25812-885 dated 10-11-1997 and amended from time to time I, Som Parkash, IAS, Chief Administrator PUDA, Mohali, hereby amend the delegation of powers as shown at Sr.No. 3(ii) of Section (Works) of these Regulation as under:-

**SECTION II (Works)**

<b>Sr. No.</b>	<b>Name of power</b>	<b>Authority or officer to whom powers delegated</b>	<b>Extent of powers delegated</b>
<b>3.</b>	To accept tenders for execution of works	ii) Committee consisting of CE,ACA(F&A),ACA (Proj.), SE(HQ) & CAO	ii) Works above Rs. 50 lacs subject to approval of Chairman in case of single tender other than the lowest.

Dated, Mohali  
06-11-2008

Som Parkash, IAS  
Chief Administrator.

Endst No: PUDA-Admn/EA-1/2008/25228-75

Dated: 6-11-08

A copy of the above is forwarded to the following for information and necessary action :-

1. All Heads of offices/ Branches, PUDA.
2. Incharge (RTI)-cum-Admn.Officer(Projects),PUDA for getting its's updating in the manual.

Sd/-  
Superintendent (Admn)  
For Chief Administrator

**ਪੰਜਾਬ ਸਹਿਰੀ ਯੋਜਨਾਬੰਦੀ ਅਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ**

ਸੈਕਟਰ-62, ਐਸ.ਏ.ਐਸ. ਨਗਰ

(ਪ੍ਰਸ਼ਾਸਨ ਸਾਖਾ)

**ਦਫਤਰੀ ਹੁਕਮ**

ਪੰਜਾਬ ਅਰਬਨ ਪਲੈਨਿੰਗ ਐਂਡ ਡਿਵੈਲਪਮੈਂਟ ਅਥਾਰਟੀ (ਡੈਲੀਗੇਸ਼ਨਜ਼ ਐਂਡ ਪਾਵਰਜ਼) ਰੈਗੂਲੇਸ਼ਨਜ਼ 1997 ਜੋ ਕਿ ਪਿੱਠ ਐਕਟ ਨੰ: ਪੁੱਡਾ-ਈ.ਏ.-4-97/25812-97 ਮਿਤੀ 18.11.97 ਰਾਹੀਂ ਜਾਰੀ ਕੀਤੇ ਗਏ ਅਤੇ ਇਸ ਵਿੱਚ ਸਮੇਂ-ਸਮੇਂ ਕੀਤੀਆਂ ਸੋਧਾਂ ਦੇ ਲੜੀ ਨੰ: 32 ਭਾਗ ii (ਵਰਕਸ) ਅਧੀਨ ਜਾਰੀ ਕੀਤੀਆਂ ਪਾਵਰਾਂ ਦੀ ਵਰਤੋਂ ਕਰਦੇ ਹੋਏ, ਮੈਂ ਸੋਮ ਪ੍ਰਕਾਸ, ਆਈ.ਏ.ਐਸ. ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ, ਪੁੱਡਾ, ਮੋਹਾਲੀ ਸੈਕਸ਼ਨ 1 ਬੀ( ਜਨਰਲ) ਦੇ ਲੜੀ ਨੰ: 17 ਵਿੱਚ ਨਿਮਨ ਅਨੁਸਾਰ ਸੋਧ ਤਤਕਾਲ ਤੋਂ ਕਰਦਾ ਹਾਂ:-

ਲੜੀ ਨੰ	ਨਾਮਨਕਲੇਚਰ	ਅਧਿਕਾਰੀ/ਅਹੁਦਾ	ਖਰਚਾ ਕਰਨ ਦੀ ਹੱਦ
17	ਅਥਾਰਟੀ ਦੇ ਕੰਮ ਕਾਜ ਦੇ ਹਿੱਤ ਵਿੱਚ ਕੀਤੇ ਕਾਰਜਾਂ ਲਈ ਆਓ ਭਗਤ ਦੇ ਖਰਚੇ ਲਈ।	1. ਵਾਈਸ ਚੇਅਰਮੈਨ 2. ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ 3. ਵ.ਮੁੱ.ਪ੍ਰ. (ਵਿੱਤ ਤੇ ਲੇਖਾ)/ਪ੍ਰੋਜੈਕਟ/ਤ.ਅ./ਫੀਲਡ 4. ਮੁ.ਇੰ. 5. ਵ.ਮੁੱ.ਪ੍ਰ.(ਮੁੱ.ਦ.) 6. ਜਨਰਲ ਮੈਨੇਜਰ 7. ਨਿ.ਇੰ.(ਕਿਸੇ ਵੀ ਆਸਾਮੀ ਤੇ ਹੋਵੇ) 8. ਮੁ.ਲੇ.ਅ. 9. ਐਸ.ਟੀ.ਪੀ. 10. ਮਿਲਖ ਅਫਸਰ/ਅਮਲਾ ਅਫਸਰ 11. ਸੀ.ਆਰਕੀਟੈਕਟ 12. ਡੀ.ਡੀ.(ਪੀ.ਆਰ) 13. ਮੰ.ਇੰ.(ਕਿਸੇ ਵੀ ਆਸਾਮੀ ਤੇ ਹੋਵੇ) 14. ਸੀ.ਲਾਅ ਅਫਸਰ 15. ਉ.ਮੰ.ਇੰ.(ਮਕੈਨੀਕਲ) 16. ਆਰਕੀਟੈਕਟ 17. ਡੀ.ਸੀ.ਐਫ.ਏ. 18. ਸੀ.ਲੇ.ਅ./ਲੇ.ਅ. 19. ਡੀ.ਟੀ.ਪੀ. 20. ਪ੍ਰ.ਅ./ਸਹਾਇਕ ਮਿ.ਅ. 21. ਸਹਾਇਕ ਜਨਰਲ ਮੈਨੇਜਰ	5000/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ ਫੁੱਲ ਪਾਵਰ 4000/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 3000/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 10,000/-ਰੁ: (at a time) 10,000/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 10,000/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 10,000/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 10,000/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 10,000/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 10,000/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 10,000/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 500/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 500/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 500/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 300/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 300/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 300/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 300/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 300/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ 300/-ਰੁ: ਪ੍ਰਤੀ ਮਹੀਨਾ

ਮਿਤੀ, ਮੋਹਾਲੀ  
03-09-08

ਸੋਮ ਪ੍ਰਕਾਸ, ਆਈ.ਏ.ਐਸ.  
ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ ।

ਪਿਠ ਐਕਟ ਨੰ: ਪੁੱਡਾ-ਪ੍ਰ-ਅਸ-1/2008/25501-50

ਮਿਤੀ 12-11-08

ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਸਮੂਹ ਦਫਤਰਾਂ/ ਸ਼ਾਖਾਵਾਂ ਦੇ ਮੁੱਖੀਆਂ, ਪੁੱਡਾ, ਮੋਹਾਲੀ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

ਸਹੀ/-

ਅਮਲਾ ਅਫਸਰ,  
ਵਾ: ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ ।

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**

PUDA BHAWAN, SECTOR 62, SAS NAGAR

(TECH BRANCH)

**OFFICE ORDER**

In exercise of powers conferred vide Sr. No. 32 of Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of powers) Regulations 1997, issued vide Endst No: PUDA-Admn-EA-4-97 / 25812-885 dated 10-11-1997 and amended from time to time I, Som Parkash, IAS, Chief Administrator PUDA, Mohali, hereby amend the delegation of powers as shown at Sr. No. 20 of Section (Works) of these Regulation as under:-

**SECTION II (Works)**

<b>Sr No</b>	<b>Name of power</b>	<b>Present Authority or officer to whom powers given</b>	<b>Limitation of present powers.</b>	<b>Authority or officer to whom powers delegated</b>	<b>Extent of powers delegated</b>
20	Grant of extension of time for completion of work.	1. CA. 2. ACA (Field)	1. Full powers 2. Upto 25 lakh.	1.CE  2.SE (Field)	Full powers  Upto 25.00 lakh.

**Dated, Mohali  
22-11-2008**

**Som Parkash, IAS  
Chief Administrator.**

**Endst No: PUDA-CE-EA3/2008/10985-11024**

**Dated:1.12.2008**

A copy of the above is forwarded to the following for information and necessary action:-

1. Additional Chief Administrator (HQ), PUDA, Mohali.
2. All heads of the offices, PUDA.
3. Incharge (RTI)-cum-Admn Officer (Projects), PUDA for getting it's updating in the manual.

Sd/-  
**Chief Engineer,  
PUDA, Mohali.**

**CC:**

Secretary/CA, PUDA for the information of worthy CA.

## ਪੰਜਾਬ ਸਹਿਰੀ ਯੋਜਨਾਬੰਦੀ ਅਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ

ਸੈਕਟਰ-62, ਐਸ.ਏ.ਐਸ. ਨਗਰ

(ਪ੍ਰਸ਼ਾਸਨ ਸਾਖਾ)

### ਦਫਤਰੀ ਹੁਕਮ

ਪੰਜਾਬ ਸਹਿਰੀ ਯੋਜਨਾਬੰਦੀ ਅਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ (ਡੈਲੀਗੇਸ਼ਨ ਆਫ ਪਾਵਰਜ) ਰੈਗੂਲੇਸ਼ਨ 1997, ਜੋ ਪਿੱਠ ਅੰਕਣ ਨੂੰ: ਪੁੱਡਾ-ਪ੍-ਅਸ-4/97/25812-885 ਮਿਤੀ 18-11-1997 ਰਾਹੀਂ ਜਾਰੀ ਹੋਏ ਜਿਨ੍ਹਾਂ ਵਿੱਚ ਸਮੇਂ ਸਮੇਂ ਸਿਰ ਕੀਤੀਆਂ ਗਈਆਂ ਸੋਧਾਂ ਹਨ, ਦੇ ਸੈਕਸ਼ਨ II (ਵਰਕਸ) ਦੀ ਲੜੀ ਨੰ: 32 ਤਹਿਤ ਪ੍ਰਦਾਨ ਕੀਤੀਆਂ ਗਈਆਂ ਪਾਵਰਜ ਦੀ ਵਰਤੋਂ ਕਰਦੇ ਹੋਏ, ਮੈਂ ਸੋਮ ਪ੍ਰਕਾਸ, ਆਈ.ਏ.ਐਸ., ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ, ਪੁੱਡਾ, ਮੋਹਾਲੀ ਸੈਕਸ਼ਨ I- ਏ ਜਰਨਲ ਦੀ ਲੜੀ ਨੰ: 15 ਵਿੱਚ (iii) ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਸਾਮਿਲ ਕਰਦਾ ਹਾਂ:-

ਲੜੀ ਨੰ	ਨਾਮਨਕਲੇਚਰ	ਅਧਿਕਾਰੀ/ਅਹੁਦਾ	ਪਾਵਰਜ
15 (iii)	ਸੀਨੀਅਰ ਕਰਮਚਾਰੀਆਂ ਦੀ ਤਨਖਾਹ ਜੂਨੀਅਰ ਕਰਮਚਾਰੀਆਂ ਦੇ ਬਰਾਬਰ ਸਮੇਂ ਸਮੇਂ ਸਿਰ ਪੰਜਾਬ ਸਰਕਾਰ ਦੀ ਹਦਾਇਤਾਂ ਦੇ ਸਨਮੁੱਖ ਸਟੇਪ ਅਪ ਕਰਨ ਦੀ ਮੰਜੂਰੀ ਦੇਣਾ।	ਵਧੀਕ ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ (ਵਿੱਤ ਤੇ ਲੇਖਾ)	ਪੂਰੀਆਂ ਪਾਵਰਾਂ

ਇਹ ਹੁਕਮ ਅਥਾਰਟੀ ਦੀ 38ਵੀਂ ਮੀਟਿੰਗ ਜੋ ਕਿ ਮਿਤੀ 16-12-2008 ਨੂੰ 5.30 ਵਜੇ ਸਾਮ ਪੰਜਾਬ ਭਵਨ, ਸੈਕਟਰ-3, ਚੰਡੀਗੜ੍ਹ ਵਿਖੇ ਹੋਈ, ਦੀ ਮੱਦ ਨੰ: 38.04 ਰਾਹੀਂ ਲਏ ਗਏ ਫੈਸਲੇ ਦੇ ਸਨਮੁੱਖ ਜਾਰੀ ਕੀਤੇ ਜਾਂਦੇ ਹਨ।

ਮਿਤੀ, ਮੋਹਾਲੀ

23-01-2009

ਸੋਮ ਪ੍ਰਕਾਸ, ਆਈ.ਏ.ਐਸ.

ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ।

ਪਿਠ ਅੰਕਣ ਨੰ: ਪੁੱਡਾ-ਪ੍-ਅਸ-1/2009/2151-99

ਮਿਤੀ 27-1-09

ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਸਮੂਹ ਬਰਾਂਚਾਂ ਦੇ ਮੁੱਖੀਆਂ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

ਸਹੀ/-

ਸੁਪਰਡੈਂਟ (ਅਮਲਾ)

ਵਾ: ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**  
PUDA BHAWAN, SECTOR 62, SAS NAGAR  
(ADMN BRANCH)

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**OFFICE ORDER**

In exercise of powers conferred vide Sr. No. 32 of Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of powers) Regulations 1997, issued vide Endst No: PUDA-Admn-EA-4-97 / 25812-885 dated 10-11-1997 and amended vide endst. No.PUDA-Admn-EA-I-2008/ 25228-75 dated 6-11-08. I, Som Parkash, IAS, Chief Administrator PUDA, Mohali, hereby amend the delegation of powers as shown at Sr.No. 3(ii) of Section (Works) of these Regulation as under:-

**SECTION II (Works)**

<b>Sr. No.</b>	<b>Name of power</b>	<b>Authority or officer to whom powers delegated</b>	<b>Extent of powers delegated</b>
<b>3.</b>	To accept tenders for execution of works	ii) Committee consisting of CE,ACA(F&A),ACA (Proj.), SE(HQ) & CAO	ii) Works above Rs. 50 lacs subject to approval of Chief Administrator in case of single tender or tender other than the lowest.

Dated, Mohali  
11-2-2009

Som Parkash, IAS  
Chief Administrator.

Endst No: PUDA-Admn/EA-1/2009/1652-92

Dated: 27-2-09

A copy of the above is forwarded to the following for information and necessary action :-

1. Additional Chief Administrator (H.Q),PUDA, Mohali.
2. All Heads of the offices, PUDA, E.O.
3. Incharge (RTI)-cum-Admn.Officer(Projects),PUDA for getting its's updating in the manual.

Sd/-  
Administrative Officer (T),  
For Chief Administrator,  
PUDA, Mohali.

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**  
PUDA BHAWAN, SECTOR 62, SAS NAGAR  
(TECH. WING)

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**OFFICE ORDER**

In exercise of powers conferred vide Sr. No. 32 of Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of powers) Regulations 1997, issued vide Endst No: PUDA-Admn-EA-4-97 / 25812-885 dated 10-11-1997 and amended from time to time I, A.K. Sinha, IAS, Chief Administrator PUDA, Mohali, hereby amend the delegation of powers as shown at Sr.No. 41 Section 1-A (General) of these Regulation as under:-

**SECTION I-A (GENERAL)**

Sr. No.	Name of power	Authority or officer to whom powers delegated	Extent of powers delegated	Remarks
41.	To sanction post retirement benefits viz, payment of gratuity, leave encashment, payment of C.P.F. & GIS etc. to employees of PUDA.	(i) Chief Administrator  (ii) ACA(HQ)  (iii) ACE (T/E)  (iv) Chief Engineer, PUDA	i) Full powers for group-A officers.  ii) Full powers for all ministerial Group-B,C and D employees.  iii) Full powers for all Group-B,C Technical staff (including Architectural & Town Planning staff).  iv) Full powers for work charged staff.	AS amended vide letter no. 18458-540 dated 6-7-2000

Dated, Mohali  
15-7-2009

A.K.Sinha,  
Chief Administrator.

Endst No: PUDA-CE-EA-1-2009/5321-5420

Dated: 22-7-09

A copy of the above is forwarded to the following for information and necessary action :-

1. Additional Chief Administrator (H.Q),PUDA, Mohali.
2. All Heads of the offices, PUDA/GMADA/GLADA,BDA, JDA,ADA,PDA.
3. Incharge (RTI)-cum-Admn.Officer(Projects),PUDA for updating the manual.

Sd/-  
Administrative Officer (T),  
For Chief Administrator,  
PUDA, Mohali.

C.C.

Sr.Ex.Secy/C.A. PUDA for information of Chief Administrator, PUDA.

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**  
PUDA BHAWAN, SECTOR 62, SAS NAGAR  
(ADMN BRANCH)

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**OFFICE ORDER**

In exercise of powers conferred vide Sr. No. 32 of Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of powers) Regulations 1997, issued vide Endst No: PUDA-Admn-EA-4-97 / 25812-885 dated 10-11-1997 and amended from time to time I, Vivek Partap Singh, IAS, Chief Administrator PUDA, Mohali, hereby amend the delegation of powers as shown at Sr.No. 25 of Section 1-A (General) of these Regulation as under:-

**SECTION II (Works)**

<b>Sr. No.</b>	<b>Name of power</b>	<b>Authority or officer to whom powers delegated</b>	<b>Extent of powers delegated</b>
25	Power to fix pay in foreign service.	ACA(F&A)	Full powers.

Dated, Mohali  
25<sup>th</sup> September, 2009

Vivek Partap Singh, IAS,  
Chief Administrator.

Endst No: PUDA-EA-1/2009/20234-65

Dated: 27-10-09

A copy of the above is forwarded to the following for information and necessary action :-

1. All Heads of the offices, PUDA.
2. Incharge (RTI)-cum-Admn.Officer(Projects),PUDA for getting it's updating the manual.

Sd/-  
Superintendent (Admn),  
For Chief Administrator,

C.C.

Secretary/ C.A. PUDA for the information of worthy C.A.

# BATHINDA DEVELOPMENT AUTHORITY BATHINDA

## OFFICE ORDER

In exercise of powers conferred vide Sr. No. 32 of Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of powers) Regulations 1997, issued vide Endst No: PUDA-Admn-EA-4-97 / 25812-885 dated 18-11-1997 and amended from time to time and adopted by BDA Bathinda. I Ravi Bhagat, IAS, Chief Administrator, BDA Bathinda hereby amend the delegation of powers as shown at Sr.No. 3 of Section-II (General) of these Regulation as under:-

Sr. No.	Name of power	Authority or officer to whom powers delegated	Extent of powers delegated
3.	To accept tenders of execution of works	i) Committee consisting of ACA S.E., D.D., S.O (W) ii) S.E. iii) D.E.	ii) For all works above 20 lacs subject to approval of C.A in case of single tender or other than the lowest.  (ii) Upto Rs. 20 lacs except for single tender where it will be submitted to next higher authority. (iii) Upto Rs.. 2 lacs except for single tender.

Dated 19-11-2009  
Place: BATHINDA

Ravi Bhagat IAS,  
Chief Administrator,  
BDA- Bathinda.

Endst No: BDA-Admn-2009/ 1803

Dated: 20-11-09

A copy of the above is forwarded to the Secretary. Housing and Urban Department, Punjab, Chandigarh for information and necessary action please.

1. All Heads of the offices, PUDA.
2. Incharge (RTI)-cum-Admn.Officer(Projects),PUDA for getting it's updating the manual.

Sd/-  
Chief Administrator,  
BDA- Bathinda.

Endst No: BDA-Admn-2009/

Dated:

A copy of the above is forwarded to the following for information and necessary action please:-

1. Superintending Engineer, BDA-Bathinda.
2. Divisional Engineer (Civil-1/Civil-2/PH/elect.Hort.),BDA-Bathinda.
3. Accounts Officer, BDA-Bathinda.
4. S.O (Works)/0 Divisional Engineer (Civil-1/ Civil-2/PH/elect./Hort.),BDA-Bathinda.

Sd/-  
Chief Administrator,  
BDA- Bathinda.

**PUNJAB URBAN PLANNING & DEVELOPMENT AUTHORITY**  
PUDA BHAWAN, SECTOR 62, SAS NAGAR  
(ADMN BRANCH)

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**OFFICE ORDER**

In exercise of powers conferred vide Sr. No. 32 of Section II (Works) of Punjab Urban Planning & Development Authority (Delegation of powers) Regulations 1997, issued vide Endst No: PUDA-Admn-EA-4-97 / 25812-885 dated 18-11-1997, I, Vivek Partap Singh, IAS, Chief Administrator PUDA, Mohali, hereby amend the Sr. No. 38 of Section 1-A (General) of these Regulation as under with immediate effect:-

**SECTION II (Works)**

<b>Sr. No.</b>	<b>Name of power</b>	<b>Authority or officer to whom powers delegated</b>	<b>Extent of powers delegated</b>
38	To sanction House Building Advance & Conveyance Advance to the employees	ACA(HQ)	Full powers including Workcharged staff.

Dated, Mohali  
11-02-2010

Vivek Partap Singh, IAS,  
Chief Administrator

Endst No: PUDA-EA-1/2010/ 3149-90

Dated: 16-02-2010

A copy of the above is forwarded to all the Heads of Offices/ Branches PUDA for information and necessary action.

Sd/-  
Superintendent (Admn),  
For Chief Administrator,

C.C.

Secretary/ C.A. PUDA for the information of worthy C.A.

## ਪੰਜਾਬ ਸਹਿਰੀ ਯੋਜਨਾਬੰਦੀ ਅਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ

ਸੈਕਟਰ-62, ਐਸ.ਏ.ਐਸ. ਨਗਰ

(ਦਫਤਰ ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ)

### ਦਫਤਰੀ ਹੁਕਮ

ਪੁੱਡਾ( ਡੈਲੀਗੇਸ਼ਨ ਆਫ ਪਾਵਰਜ) 1997 ਦੇ ਸੈਕਸ਼ਨ ਏ ਜਨਰਲ ਦੀ ਲੜੀ ਨੰਬਰ 35 ਤਹਿਤ ਪੁੱਡਾ ਦੇ ਗਰੁੱਪ-ਸੀ-ਕਰਮਚਾਰੀਆਂ ਨੂੰ ਏ.ਸੀ.ਪੀ.ਸਕੀਮ ਤਹਿਤ ਬਣਦਾ ਲਾਭ ਦੇਣ ਲਈ ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ, ਪੁੱਡਾ ਦੀਆਂ ਪਾਵਰਾਂ ਦੇ ਅਧਿਕਾਰ ਵਧੀਕ ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ (ਮੁ:ਦ:) ਪੁੱਡਾ ਨੂੰ ਸੌਂਪੇ ਜਾਂਦੇ ਹਨ। ਇਨ੍ਹਾਂ ਕਰਮਚਾਰੀਆਂ ਦੇ ਏ.ਸੀ.ਪੀ. ਦੇ ਕੇਸ ਵਧੀਕ ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ (ਵਿੱਤ ਤੇ ਲੇਖਾ) ਦੀ ਸਲਾਹ ਨਾਲ ਕੀਤੇ ਜਾਣਗੇ। ਜੇਕਰ ਕਿਸੇ ਕੇਸ ਵਿਚ ਦੋਨਾਂ ਦੀ ਰਾਏ ਮੇਲ ਨਹੀਂ ਖਾਂਦੀ ਜਾਂ ਕਿਸੇ ਕਰਮਚਾਰੀ ਦੇ ਖਰਾਬ ਰਿਕਾਰਡ ਵਜੋਂ ਇਸ ਦਾ ਬਣਦਾ ਲਾਭ ਨਹੀਂ ਦਿੱਤਾ ਜਾਣਾ ਤਾਂ ਉਨ੍ਹਾਂ ਕੇਸਾਂ ਵਿੱਚ ਫੈਸਲਾ ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ, ਪੁੱਡਾ ਵਲੋਂ ਕੀਤਾ ਜਾਵੇਗਾ।

ਮਿਤੀ: 15.02.2010  
ਮੋਹਾਲੀ

ਵੀ.ਪੀ.ਸਿੰਘ, ਆਈ.ਏ.ਐਸ  
ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ, ਪੁੱਡਾ।

ਪਿਠ ਅੰਕਣ ਨੰ: ਮੁ.ਪੁ:ਪੁੱਡਾ/2010/ 4085-86

ਮਿਤੀ 18-02-2010

ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਹੇਠ ਲਿਖੀਆਂ ਨੂੰ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:

1. ਵਧੀਕ ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ (ਮੁ:ਦ:) ਪੁੱਡਾ, ਮੋਹਾਲੀ।
2. ਵਧੀਕ ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ (ਵਿੱਤ ਤੇ ਲੇਖਾ), ਪੁੱਡਾ, ਮੋਹਾਲੀ।

ਸਹੀ/-  
ਸੁਪਰਡੈਂਟ (ਅਮਲਾ),  
ਵਾ: ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ, ਪੁੱਡਾ।

**PUNJAB URBAN PLANNING AND DEVELOPMENT AUTHORITY**  
**PUDA BHAWAN SECTOR 62, SAS NAGAR – 160062**  
**(ADMN BRANCH)**

**OFFICE ORDER**

In exercise of powers conferred vide Sr. No. 32 Section-II (Works) of Punjab Urban Planning and Development Authority (Delegation of Powers) Regulation, 1997, issued vide Endst No: PUDA-Admn-EA4/97/25812-885 dated 10-11-1997 and amended from time to time, I Sarvjit Singh, IAS Chief Administrator, PUDA, SAS Nagar hereby amend the delegation of powers as shown at Sr. No. 17 of Section-I-B (General) and Sr. No. 35 (i) (ii) of Section II (Works) of these Regulations as under:-

**SECTION-II (WORKS) SR. NO. 35**

Sr. No.	Nature of Powers	Officer to whom Power is delegated	Extent of Powers delegated	Remarks
35	(i) Sanction expenditure on loose papers printing of Dos. visiting cards, purchase of books binding misc. purchase like bankquet for functions photography etc.	Jr Dir. (PR)	upto 1000/- NOTE: The expenditure should not exceed Rs. 10,000/- in a month.	
	(ii) To clear the files rgarding release of advts eg. Court notice, public notice, tender notice, notification, service matters, corrigendum through the media of radio and press through the empanelled agency and would carry out the slection of agencies for design works in such cases strictly by rotation among agencies. Where the rotation is to be disturbed, he may seek the sanction of ACA (HQ) excluding the advts pertaining to the disposal of property or major schemes.	Jr Dir. (PR)	Full powers	As amended vide letter NO. 16573-670 dated 27-5-2005.

**Section-I-B (General) Sr. No. 17**

Sr. No.	Nature of Powers	Officer to whom Power is delegated	Extent of Powers delegated	Remarks
17	To incur expenditure on entertainment in the interest of the Authority's business activites	Jt. Dir (PR)	upto Rs. 1000/- per month.	As amended vide letter NO. 25501-50 dt 12-11-08

Dated, SAS Nagar  
03-08-2010

Sarvjit Singh, IAS  
Chief Administrator.

Endst No: PUDA-Admn-EA-1/2010/19167-99

Dated:11.8.2010

A copy of the above is forwarded to all the branches of PUDA for information and necessary action.

Sd/-

Administrative Officer (Admn)  
For Chief Administrator

ਪੰਜਾਬ ਸਹਿਰੀ ਯੋਜਨਾਬੰਦੀ ਅਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ  
ਸੈਕਟਰ-62, ਐਸ.ਏ.ਐਸ. ਨਗਰ (ਮੋਹਾਲੀ) 160062  
(ਪ੍ਰਸ਼ਾਸਨ ਸਾਖਾ)

**ਦਫਤਰੀ ਹੁਕਮ**

ਪੰਜਾਬ ਸਹਿਰੀ ਯੋਜਨਾਬੰਦੀ ਅਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ (ਡੈਲੀਗੇਸ਼ਨ ਆਫ ਪਾਵਰਜ) ਰੈਗੂਲੇਸ਼ਨਜ 1997 ਜੋ ਕਿ ਪਿਠ ਅੰਕਣ ਨੰ: ਪੁੱਡਾ-ਪ੍ਰ-ਅਸ-4/1997/25812-97 ਮਿਤੀ 18-11-1997 ਰਾਹੀਂ ਜਾਰੀ ਕੀਤੀ ਗਈ ਵਿੱਚ ਪਿੱਠ ਅੰਕਣ ਨੰ: ਪੁੱਡਾ-ਪ੍ਰ-ਅਸ-1/2008/25501-50 ਮਿਤੀ 12-11-2008 ਰਾਹੀਂ ਕੀਤੀ ਸੋਧ ਦੇ ਜਾਰੀ ਹੁਕਮਾਂ ਵਿੱਚ ਲੜੀ ਨੰ: 32 ਭਾਗ-II (ਵਰਕਸ) ਅਧੀਨ ਜਾਰੀ ਕੀਤੀਆਂ ਗਈਆਂ ਪਾਵਰਾਂ ਦੀ ਵਰਤੋਂ ਕਰਦੇ ਹੋਏ ਮੈਂ ਸਰਵਜੀਤ ਸਿੰਘ, ਆਈ.ਏ.ਐਸ ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ ਪੁੱਡਾ ਮੋਹਾਲੀ ਸੈਕਸ਼ਨ 1 ਬੀ (ਜਨਰਲ) ਦੇ ਲੜੀ ਨੰ: 17 ਵਿੱਚ ਚਾਹ-ਪਾਣੀ ਦੇ ਖਰਚੇ ਲਈ ਨਿਮਨ ਅਨੁਸਾਰ ਅਧਿਕਾਰੀਆਂ ਦੇ ਨਾ ਸ਼ਾਮਲ ਕਰਦਾ ਹਾਂ:-

ਲੜੀ ਨੰ	ਨਾਮਨਕਲੇਚਰ	ਅਧਿਕਾਰੀ/ਅਹੁਦਾ	ਖਰਚਾ ਕਰਨ ਦੀ ਹੱਦ
17	ਅਥਾਰਟੀ ਦੇ ਕੰਮ ਕਾਜ ਦੇ ਹਿੱਤ ਵਿੱਚ ਕੀਤੇ ਕਾਰਜਾਂ ਲਈ ਆਓ ਭਗਤ ਦੇ ਖਰਚੇ ਲਈ।	ਕਾਨੂੰਨੀ ਸਲਾਹਕਾਰ	1000/- ਰੁਪਏ ਪ੍ਰਤੀ ਮਹੀਨਾ

ਮਿਤੀ, ਮੋਹਾਲੀ  
05-03-2011

ਸਰਵਜੀਤ ਸਿੰਘ, ਆਈ.ਏ.ਐਸ  
ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ ।

ਪਿਠ ਅੰਕਣ ਨੰ: ਪੁੱਡਾ-ਪ੍ਰ-ਅਸ-2/2011/6096-6130

ਮਿਤੀ: 8.3.2011

ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾਂ ਅਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:-

- 1 ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ, ਗਮਾਡਾ, ਐਸ.ਏ.ਐਸ ਨਗਰ/ਜੇ.ਡੀ.ਏ ਜਲੰਧਰ/ਬੀ.ਡੀ.ਏ ਬਠਿੰਡਾ/ਏ.ਡੀ.ਏ, ਜਲੰਧਰ/ਪੀ.ਡੀ.ਏ ਪਟਿਆਲਾ ।
- 2 ਸਮੂਹ ਸ਼ਾਖਾਵਾਂ ਦੇ ਮੁੱਖੀ, ਪੁੱਡਾ ।

ਸਹੀ/-  
ਪ੍ਰਬੰਧਕ ਅਫਸਰ (ਅਮਲਾ),  
ਵਾ: ਮੁੱਖ ਪ੍ਰਸ਼ਾਸਕ ।